

Module	Service Name	Service Description
Licensing	Additional New License	Allow customers to acquire an extra licence alongside their current one, depending on the business activities they intend to carry out.
	License Amendment	Enables customers to modify their license by adding or removing activities as needed for their business.
	License Renewal (Same Activities) <i>Enhanced Service</i>	Enables license renewal while maintaining the same activities.
	License Certificate Attestation	Offers an online, fully automated attestation of the license certificate with a validity of 1 or 3 months.
	External Approval – NOC	Allow customers to secure a No Objection Certificate (NOC) from external authorities, such as Dubai Police, RTA, SIRA, and others, for activities needing external approval.
	New Authorization Card	Allows customers to apply for a new authorisation card for companies recently established, enabling an authorised person to sign or obtain documents on behalf of the company.
	Amend Authorization Card	Allow customers to apply for a new authorisation card for recently established companies, enabling an authorised person to sign or obtain documents on behalf of the company.
	Authorization Card Attestation	Provides certification of the authorisation card for submission to external bodies.
	License Termination	Allow customers to terminate one of their licenses if they hold multiple licenses and wish to discontinue one.
	ODR (On-Demand Report)	Allow customers to download the license certificate whenever they need it, free of charge.
CIC	CIC Amend	To enable the customer to amend the mobile number on the establishment card.
	CIC Cancel	To enable the customer to cancel the immigration card.
	CIC New	Allow customers to register on the GDRFA portal and obtain the company immigration card.
	CIC Renew	To enable the customer to renew the company's immigration card.
Employee Services	Transfer Of Sponsorship	To enable the customer to transfer the employee's visa sponsorship by mentioning the old visa type and old file number.
	Visit Visa Quota application	Allow the customer to apply for an additional visit visa quota.
	Cancellation of Access Card	Service used to cancel the PIC/ PAC/ TIC / TAC. This will replace the individual card cancellation service.
	Employee Contract Verification	This service verifies the employment contract and uploads the contract signed by the employee. It is a subprocess of

		the new employment visa application and RP renewal. Please note that these requests cannot be created as standalone services.
	Cash Guarantee Refund	This service allows the customer to withdraw the cash guarantee.
	Agent and Sister Company CRC	This service allows the customer to use the company representative card for an agent or sister company.
	Apply for Additional Shifts	This service allows the customer to apply for an additional shift. Once the manager approves the shift, a shift approval notification is sent to the customer, the Inspection team, and the DP World security team.
	Apply for Medical Service-Non-Sponsored	This service allows Non-Sponsored Companies to register for Medical and Bio-Metric Tests.
	Apply for Occupational Health Card	This service allows the customer to arrange an Occupational Medical Appointment.
	Renew PIC	This service allows customers to renew their permanent identification cards, enabling sponsored employees to gain access.
	Employment Visa New <i>Enhanced Process</i>	In this enhanced service, Medical Applications will be generated automatically. Medical results will be updated in the NIP System, and the Residence permit will be issued through integration with GDRFA. Once approved, the Residence permit can be downloaded from the Dubai Trade portal.
Registration	Registration Letters	Customers can apply for registration letters online. These letters are EDV (electronic data verification) enabled, a passcode (EDV Number) will be sent to customers via SMS and email, which needs to be entered to open the letter. Letters applicable for non-branch companies: ✓ Affidavit of loss Letter ✓ List of Company Officer(s) - DMSS ✓ Company Conversion Letter ✓ Company Name Change Letter ✓ NOC to Establish a Representative Office ✓ NOC to establish an L.L.C Letters applicable for branch companies: ✓ Authorized Signatory (Manager)(Branch) ✓ English - (Branch) Bank Letter to open an Account ✓ Jafza Branch Letter (with address) ✓ Company Name Change Letter Feature: QR Code: Letters issued by “National Industries Park” can be verified by a third party (bank, government authorities, agencies) by scanning the QR code.
	Change Manager	Allow the customer to appoint a new manager or update details of an existing one by selecting a person from the list on screen.

Change Operating Name for Company	Allow customers to alter the company's trading name.
Change Registered Address	Allow the customer to update a company's registered address and, for a branch company, amend the parent company's address.
Amend Shareholder	Enables customers to select an existing shareholder from the list and update details, including passport number, nationality, contact information, and address.
Increase/Decrease Share Capital	Enables customers to increase or decrease an existing shareholder's shareholding and to appoint a new shareholder.
Share Transfer	Allow customers to transfer shares from an existing shareholder to another existing or new shareholder. The company's total share capital adjusts according to each shareholder's stake.
Change Number of Share and Value	Allow customers to merge or split shares without changing the total capital.
Voluntary Termination	Enable customers to apply for the company wind-up. Before the company's termination, all other products and services provided by "National Industries Park" must be terminated (mortgage, lease, sublease, and employees).
Change Local Address	Allow a branch company to update its local address.
Registration Attestation - Originals	Enables customers to attest any original documents; courier will collect and deliver the documents from the customer.
Registration Attestation - True Copy	Enables the customer to get a photocopy attested from "National Industries Park". The PDF or JPG file must be uploaded online at the time of SR creation, and after attestation, the "True copy" will be delivered to the customer via courier.
New Lease Assignment Mortgage	Allow customers to apply for a mortgage on a property that is under construction.
Cancellation of Mortgage-Lease Assignment Mortgage	Enables customers to cancel an existing mortgage.
ODR Reports	Allow customers to print the log owners' free of charge. ✓ Register Of Address ✓ Register Of Director/Manager/Secretary ✓ Share Register - With Capital